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|  |  **October 10, 2018** **Facilitator: H**eather Preston, President**Members:** Wendy Peters, Dianne Dyer, Margaret Belliveau, Chris Moffat, Lola Olorunfemi, Rosemarie Enokson, Sondra Ruttman **Regrets:** Carmela Sorbara,  |
| Item |  | TOPIC |
|  |  | Meeting started at 1802 hours MST |
| 1 |  | Approval of previous minutes – April 24, 2018Motion: Chris Moffat Seconded: Dianne DyerMotion Carried |
| 2 |  | Approval of agenda (additions or deletions)Motion: Dianne DyerSeconded: Rosemarie EnoksonMotion Carried |
| 3 |  | **BUSINESS ARISING** |
|  | 3.1 | **AGM Review** Thank you to Dianne for her assistance.  |
| 4 |  | **NEW BUSINESS**1. **Can we review the use of mentors in the LNCAC**
2. **Tip section on the website for reference**
3. **Community of Practice**
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| All |  | **Review and approval of 2018-2019 Budget (Heather J)**

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| **ASSETS** | **2018** | **2019** |
| **CURRENT ASSETS** |  |  |
| RBC Bank Balance  | $14,153 | $14,153 |
| PayPal Balance | $679 | $679 |
| Membership fees 2018 | $4,550 |  |
| Advertising Revenue (2019) | $500 | $500 |
| Expected Membership funds (2019) |  | $5,200 |
| Total Current Assets | $19,882 | $20,532 |
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| **Total Assets** | **$19,882** | **$20,532** |
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| **EXPENSES**  | **2018** | **2019** |
| **CURRENT LIABILITIES** |  |  |
| Server and Web Expenses  | $1,068 | $1,200 |
| Canadian Nurses Association fees  | $226 | $250 |
| PayPal fees (membership) @4.07 per member | $122 | $163 |
| Education and Training  | $1,000 | $2,500 |
| Posters/Pamphlets |  | $200 |
| Legal expenses  |  | $800 |
| Office supplies  |  | $200 |
| Get Friday/Bookeeping fees  | $240 | $300 |
| AGM | $100 | $200 |
| Total Current Liabilities | $2,756 | $5,813 |
| WebEx | $700 | $700 |
| **Total Expenses**  | **$3,456** | **$6,513** |

Discussion: Dianne – costs for newsletter should be included for hard copy mail out to include lawyers - ? $450.00Dianne moved the above Lola seconded. Motion Carried |
|  | 4.2 | **CNPS Update (Dianne)**Not able to provide legal council regarding addition of personal information on the website. LNC cannot appear biased in any way. Recommended we do not advertise. Be cautious about messaging.Wendy – would the LNCAC be responsible for our work if our names come from the site? No. See discussion under 4.3. |
|  | 4.3 | **LNCAC Member details on the website (Chris M)**Review of form, discussion, recommendations, voluntary process only Suggest Heather P ask CNA about the use of the form and as an appendix to our legal mailingMotion: Implement the form after approval from legal counsel Second: Chris Moffat Approved.  |
|  | 4.4 | **Newsletter (Rosemarie/Heather L)**Heather Leonard (heatherleonard@cogeco.ca) and Rosemarie are looking for articles for the upcoming LNCAC newsletter. Please send them to either Heather asap. We hope to get the newsletter out before Christmas.All executive to submit by November 20. Send out a note with the minutes to all members. ***Action*: Members to contact Heather Leonard or Rosemarie with articles for the newsletter.**  |
|  | 4.6 | CNA – Heather Preston provided and update. Time of day – coast to coast – challenging to attend the meetings. Chris Moffit will attend on behalf of LNCAC.Dianne – Can we have input into legal matters as a Specialty Group with/for CNARound table review of cases/learnings/advice for membersWendy – mental health cases only – wrongful death by suicide currently* Long process
* Provided opinion for the plaintiff then defense counsel wanted to use the opinion
* Found educational material very helpful
* Mentor was helpful for early cases
* Report difficult from a language perspective

Lola – mentorship helpful * Needs a Canadian mentor, trained in USA
* No cases in Canada yet
* Suicide case settle out of court
* Consider the statuary laws in the province –

Margaret – 4 cases in OBS * Interesting process and understanding what the lawyer wants
* Wording is a challenge
* Lawyers have been mentors
* Completed the course which has been helpful
* No trial to date
* Reading discovery interesting and a challenge

Sondra – it does take time to learn* Make sure the lawyer doesn’t change what you are saying as the expert
* Stand behind what your opinion is
* If you don’t see something they want you to see, stand firm
* Asked to review a case with Corrections Canada

Rosemarie – it doesn’t matter who you are working for * You are an expert to the Court
* Important to maintain unbiased
* Make sure you get prep time with the lawyer ahead of time and ask lots of questions

Dianne – breach of privacy – defense* What resources had they accessed? Nothing
* Raised questions about the case
* Be honest and forthright

Heather – current case regarding sexual assault of senior woman * Long term care
* In another province so difficult to find information
* Minimal base information sent originally, no dates of incidents, who was informed etc so having to list all the documents and information required
* Know your CV well

Chris – no case right now but eager to get one * Signed up for CNPS inservice
* OBS expert
* No court yet
* I made an error once – OBS case – reviewed for 4 – 6 hours and my opinion was the nurses met the standard. On further review I noted they had not met the standard.
* I sent a message to the lawyer that I had changed my opinion and the lawyer preferred a phone call so the statement was not discoverable

**How do we promote the dialogue portion of the meeting? The body of the meeting was a Community of Practice** |
| 5 |  | **STANDING AGENDA ITEMS** |
|  |  | **President’s Report:**  |
|  |  | **Secretary Report:**  |
|  | 5.4  | **Director at Large:**  |
| 6 |  | **Meeting adjourned at 9:40 pm****Motion by Sondra to adjourn****Seconded by Wendy****Motion Carried**General member meeting: Jan 17/19, March 14/19, Oct 17/19AGM: May 30, 2019Exec meetings: Nov 22/18, Feb 7/19, April 11/19 (tentative for AGM planning), Sept 19/19, Nov 21/19 |