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|  |  | TOPIC  |  | **Action Required** |
| 1. |  | Approval of Nov 15, 2016, Minutes Motion: Dianne Dyer Seconded: Heather Johannesson |  |  |
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| 2. |  | Approval of Agenda (additions or deletions)Motion: Dianne Dyer Seconded: Heather Johannesson |  |  |
| 3. | 3.1 | **BUSINESS ARISING****AGM Planning update**1. Locations: It was agreed that the AGM would be on WEBX on April 29th. The meeting will be ~ 2 ½ hours in length. Some discussion of possible face-to-face locations but not confirmed due to need for venue and attendees.
2. Speakers:
* Dianne has not received confirmation from an Alberta lawyer yet. This is being discussed with their litigation team. Dianne will contact a lawyer contact in Victoria that may be willing to speak. Exploring topics on nursing defense and related ideas.
* Heather said that she contacted CNPS about a talk but not sure if they can do this unless some attending are members of CNPS. Dianne and Rosemarie are members so Heather will reconnect with them. The topic will be Medical Assistance n Dying.

 3. Positions open on the executive: President, Vice President and Secretary* Barb Fay has agreed to lead the nominations processes this year. Chris Moffitt has put her name forward for Vice President, Rosemarie and Heather J. have agreed to put their names forward for Secretary and Treasurer again. A notice was circulated about nominations. Nominations close on March 24th. Voting via e-mail and voting closes on April 7th. Advised that we have almost 50 members at this time.

Introduction of the new executive will occur at the AGM* Member feedback - round table discussion (Newsletter, AGM planning, Committee, member ideas)
 |  | **- Dianne to follow-up with the Alberta lawyers and a lawyer in Victoria re: speakers. Confirm by March 30th.****- Heather to connect with CNPS re: a talk on Medical Assistance in Dying. Confirm by March 30th.****- Barb Fay to continue to seek nominations for positions. Members encouraged to put their names forward.** |
|  | 3.2 | **Spring Newsletter**  |  | **Everyone please consider sending an article for the newsletter.** |
|  | 3.3 | **2017 AALNC Conference** The conference will be in Portland, Oregon April 7-8, 2016. Register at: <http://www.aalnc.org/page/annual-forum17>* Rosemarie and Chris will attend the conference. Hope others will join them. Can register at the site in these minutes.
 |  | **All are invited to attend the conference.** |
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| 4. | 4.1 | **NEW BUSINESS**CNA updates. See President’s report. |  |  |
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| 5. | 5.1 | **STANDING AGENDA ITEMS****President’s (Acting)Report*** No committee reports at this time.
* CNA is exploring the term specialty and considering redefining what is identified as a nursing specialty. Was interviewed by CNA re: whether LNCAC qualifies as a specialty under CNA. Asked multiple questions re: specific knowledge and skills and was advised that we do qualify as a specialty based on our responses. Cannot justify a certification exam due to our low member numbers and that is acceptable. Will share the interview questions with the group.
 |  | **Heather to share the interview questions with the members for their interest** |
|  | 5.2 | **Treasurer’s Report*** $880.00 in PayPal account. Transferred $1500.00 to RBC account. Have $13, 142.99 in the RBC account at this time.
* Ontario Chapter account closed and transferred $2000.00 on February 17th and $1,146.54 on February 22nd.
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|  | 5.3 | **Secretary Report*** Unable to attend. No report.
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| 6 |  | **Meeting adjourned at 1845****Date of next meeting: AGM on April 29th. More info to follow** |  |  |